

FNC/09C

15 Jan 2026

Minutes of the FNC Third Quarterly and Trustee Board Meeting at the Folkestone Nepalese Community (FNC) Centre on Sunday 08 December 2025.

Attendance of Members and Notifications of Absence – refer to **Annex A** attached.

Ser	Subject/Issues	Action
1.	<p>Opening Remarks: The Meeting started at 16:07, chaired by FNC Chairman Capt (Retd) Rambahadur Pun, who welcomed attendees and invited the General Secretary to present the agenda.</p>	Gen Sec / Chairman
2.	<p>Committee Member Report:</p> <p>I. General Secretary's Report with Chairman's Remarks</p> <p>a) Previous Meeting and Reference Documents</p> <ul style="list-style-type: none"> • The Annual General Meeting (AGM) took place on 30 March 2025. The AGM Minutes, including the full FNC Annual Report for the 2024-2025 period, were published on 3 May 2025. • The first Quarterly Meeting was held on 22 June 2025, and the detailed Minutes were released on 8 August 2025. • The 2nd Quarterly Meeting was held on 14 September 2025 and the detailed Minutes were released on 01 Nov 2025. <p>b) Attendance of FNC Chairman or Representative at Activities from 14 Sep 2025: The Chairman regularly reports on FNC events attended. Below is a summary of these activities:</p> <ul style="list-style-type: none"> • 19 Sep 2025 – The FNC & KCV Chair Meeting was held regarding the MOU. The Chairman reported that a new MOU has been signed with KCV as Management Partner on an ad hoc basis. • 21 Sep 2025 – The FNC Food & Farm Festival took place at Pent Farm, Postling, marking its second consecutive year. • 25 Sep 2025 – At the CPAR 3 Community Research Showcase at Foundry, London, the Chairman highlighted that FNC's research work has achieved national recognition. • 26 Sep 2025 – The annual FNC Dashain Get-Together Celebration was hosted at Leas Cliff Hall (refer to Last Minutest for financial details). • 27 Sep – 30 Oct 2025 – The Chairman and family were on leave or visiting Nepal. • 11 Oct 2025 – The RBL Elham Valley Branch Coffee Morning was attended by the Treasurer and General Secretary. • 12 Oct 2025 – The GMF Memorial Service saw the attendance of Vice Chair 1, Trustee Jhapindra Thapa, and other members. 	Gen Sec / Chairman / Treasurer / Trustees / All

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	<ul style="list-style-type: none"> • 21 Oct 2025 – The annual FNC Senior Citizens Deusi Bhailo program featured participation from Vice Chair 1, Trustees, Advisors, and Committee members. • 02 Nov 2025 – The Dedication Ceremony for the Garden of Remembrance was held on Sandgate Road. • 07 Nov 2025 – Representatives including the Chairman, General Secretary, EC Prithviraj Rai, Kanchan Roka, and Sarita Rana visited the Gurkha Welfare Trust. The Chairman noted that the Chief of Staff presented GWT’s work to FNC and that GWT now annually donates £1500 to support FNC’s initiatives for British Gurkha Veterans. • 09 Nov 2025 – Remembrance Sunday & Purkha Diwas: The Chairman highlighted the memorial service and public attendance for FNC Remembrance / Purkha Diwas at the Gurkha Statue and Centre, following the Main Town Parade. • 18 Nov 2025 – The Leaf Lift Community Partner Gathering provided another opportunity for the Chairman to emphasize FNC’s outreach and collaboration with the wider community and organizations. • 21 Nov 2025 – The GMF Charity Dinner Night was attended by the Chairman, Trustees, and Members. • 03 Dec 2025 – The KCC Officer visited the Centre, welcomed by the Chairman and General Secretary. The event was attended by the Deputy Town Mayor, FHDC Cabinet Member for Community and Collaboration, and Liaison Officer Mark Connorton. • 03 Dec 2025 – The Town Mayor’s Charity Pizza Night brought together the Chairman, Trustees, and Members. • 05 Dec 2025 – The RBL Elham Valley Charity Christmas Lunch included participation from the Chairman, Trustees, and Members. <p>The General Secretary reported at the meeting that all activities attended by the Chairman or Committee Members were carried out at their own expense on behalf of FNC. Only the transport expense of £300.00 for the visit to GWT was reimbursed from the Centre Fund.</p> <p>Details of additional welfare and wellbeing activities attended by the Chair at the Centre, upon the request of the General Secretary, can be found on the website.</p> <p>The Chairman commented on each activity, highlighting how FNC is expanding its reach both locally and nationally, and emphasising its significant impact.</p> <p>II. FNC Treasurer Report</p> <p>Prior to the Treasure Report, the meeting was informed that Hampshire Accountants had prepared a draft of the FNC Annual Report for 2024-2025. The Chairman and General Secretary presented this draft during the meeting, detailing a total income for 2024-2025 of £228,441—of which £98,781 is unrestricted and £129,660 is restricted—and a total expenditure of £210,606, with £76,545 unrestricted and £134,061 restricted. The Chairman, Treasurer, and General Secretary will submit the Annual Report to the Charity Commission next week, after which it will be made publicly available.</p>	<p>Treasurer / Chairman / Gen Sec / Trustees</p>

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4.	<p><u>FNC General Convention:</u></p> <p>In accordance with the FNC Constitution, the General Convention is typically held biennially at the end of March. However, in consideration of the limited preparation time available to the newly elected committee for the FNC Nepalese New Year event—scheduled for early to mid-April—the Chairman, Capt (Retd) Rambahadur Pun, has resolved to convene an early General Convention. This event will take place on Sunday, 8 March 2026, a decision which received unanimous approval during the meeting.</p> <p>Furthermore, the meeting appointed the Election Committee Body for the Convention. The Committee will be chaired by Trustee Jhapindra Thapa, with Advisors Kishor Sapkota and Advisor Mina Rai serving as secretary and member respectively.</p>	Gen Sec / All
5.	<p><u>FNC Annual Christmas Lunch:</u></p> <p>In accordance with the Chairman’s Administrative Instruction issued on 17 November 2025, the FNC Annual Christmas Lunch will take place on 16 December 2025 at the FNC Centre. Advisor Major (Retired) Deb Pun informed the meeting that over 100 senior FNC members are expected to attend. Additionally, as per the Chairman's request, the General Secretary will arrange for approximately 30 guest members. Distinguished guests will include the Chairs of KCC and FHDC, as well as the Town Mayor. Other attendees comprise stakeholders who have offered significant support to the FNC Centre during the year.</p> <p>The event will operate on a 'pay as you dine' system, with a fee of £11 for senior members and £15 for other FNC members. Additional support for the event has been provided by senior members who have benefited from the Town Mayor Over 75’s Fund, donations from volunteers who received Household Support Fund vouchers, and the GPF, which contributed an extra £150.00.</p> <p>The financial statement for the event will be prepared by the Senior Citizen Coordinator and Chief Volunteer Advisor, Major Deb Pun, in collaboration with the General Secretary and subject to approval by the Chairman (see the relevant section at the end of the Minutes).</p>	Gen Sec / S. Citizen / Coordinator / Chief Volunteer / Senior Members / All
6.	<p><u>FNC Centre Lease:</u></p> <p>The Chairman underlined to the meeting that KCC had previously approved the terms of the FNC Centre lease and stressed the need to support organisational growth through wellbeing programmes, non-statutory services, and community education, with an emphasis on diversity and inclusion. Following these guiding principles, the Chairman sought approval to extend the FNC Centre lease, which is set to expire in June 2026. The meeting concluded with unanimous agreement to renew the lease for the longest period permitted.</p> <p>Additionally, the Chairman informed the meeting that the lease amount is expected to increase in the future, with further details to be provided once negotiations with KCC are concluded. The meeting unanimously agreed to renew the lease at increased rate.</p>	Chair / Gen Sec / ECM / Trustees / Advisors / All Members

Ser	Subject/Issues	Action
7.	<p>The Chairman and Meeting update for the Forecast of Event (FOE), which was previously updated on 5 November 2025, has now been revised. The latest FOE update from the Chairman was released on 8 December 2025 and is available on the FNC website: https://fncuk.org/wp-content/uploads/2025/12/FNC-FOE-2025-%5EL02026-AS-AT-08-DEC-2025.pdf</p> <p>Please note that the FNC Nepalese New Year will be held on 11 April 2026 at The Grand Burstin Hotel. Confirmation of the venue will be provided in due course.</p>	<p>Gen Sec / Chairman / All</p> <p>Vice Chair 1</p>
8.	<p><u>AOB:</u></p> <p>a. FNC Senior Citizen Chief Volunteer Advisor Major (Retd) Deb Pun presented the FNC Chair with £250.00, which was raised through donations during the FNC Senior Citizen Annual Deusi Bhilo Program at the FNC Centre on 21 October 2025.</p> <p>b. Trustee Rajendra Limbu stressed the importance of community safety in light of current political issues, particularly regarding immigration and flag etiquette.</p> <p>c. Trustee Jhapindra Thapa emphasized the importance of the Community Garden Pent Farm policies established by the Chairman, and expressed appreciation to the staff and volunteers of the FNC Centre for maintaining the Centre’s cleanliness and ensuring it was well-prepared during the KCC visit on 03 December 2025. <i>(See last minutes as well for Letter to the FNC Pent Farm Plot Holders – 17 Sep 2025)</i></p> <p>d. No additional items of business were recorded.</p>	<p>Gen Sec / All</p>
9.	<p>Final Remarks from the Chairman:</p> <p>The Chairman confirmed once again that the FNC General Convention will be held on Sunday, 8 March 2026 at the FNC Centre. The Election Committee will directly notify all members regarding the policies and procedures for the second phase of the General Convention where a new committee will be elected.</p> <p>All members will continue to receive updates about FNC and FNC Centre activities and projects through the website. Additionally, the General Secretary will provide updates about FOE on the website.</p> <p>The Chairman extended his gratitude to all members who attended the Quarterly Meeting, as well as to the volunteers and the General Secretary for their efforts in preparing for the meeting. Special thanks were offered to ECM Chandra Shai and member Hosiysar Gurung for arranging the exceptional messing to be enjoyed by everyone after the meeting.</p>	<p>Chairman / Gen Sec / All</p>
10.	<p>Meeting ended at 18:24 hrs.</p>	



Dr Maha Rai
General Secretary
Folkestone Nepalese Community



Capt. (Retd) Rambahadur Pun
Chairman
Folkestone Nepalese Community

Annexes:

A. List of Members Present/Apologies for Absence.

Distribution:

Action:

All Committee Members
Trustees
Advisors
Ladies Committee
Senior Citizens
Youth Committee
All FNC Members

Additional Note: Attached is the Financial Statement for the FNC Annual Christmas Lunch, which took place at the FNC Centre on 16 December 2025.

FNC Annual Christmas Lunch held at FNC Centre 16 December 2025

Income Statement

S.N	Description	Quantity	Rate	Amount	Remarks
1	FNC Members Attending	8	£15	£120.00	Chair, Vice Chair, Trustees & Members
2	FNC S. Citizen Attending	108	£11	£1,188.00	S. Citizens
3	Over 75's Christmas Fund & GPF (£150)	-	-	£940.00	
4	Household Support Fund	-	-	£530.00	
Total Income				£2,778.00	

Expenditure Statement

S.N	Description	Quantity	Rate	Amount	Remarks
1	Aramark - Christmas Lunch with Pudding	160	£11	£1,760.00	Guests, Volunteers & Members
2	Muller Wine, Soft Drinks, Water	-	-	£259.24	Major (Retd) Deb Pun
3	Crackers, Refreshment & Accessories	-	-	£267.35	S.Citizen - Major (Retd) Deb Pun
4	Decoration	-	-	£120.43	Gen Sec & Chairman
5	Town Mayor Donation (FNC Chair)	-	-	£251.00	Chairman & Major (Retd) Deb Pun
Total Expenditure				£2,658.02	
Surplus				£119.98	



Quarterly & Trustee Board Meeting : Sunday, 07 Dec 25, 4:00 pm at

the FNC Centre

FNC 9TH EXECUTIVE COMMITTEE Attendance

Ser	Name	Appointment	Signature
1	Capt (Retd) Rambahadur Pun	Chairman (Trustee Chair)	
2	Capt (Retd) Suman Chandra Rai	Vice-Chairman (1)	
3	Mrs Mamata Gurung	Vice-Chairman (2)	Apology
4	Dr Maha Rai	General Secretary	
5	Mr Bikram Rai	Treasurer (Trustee)	
6	Mr Linjga Rai	Secretary	Apology
7	Mr Abesh Rai	Assistant Treasurer	
8	Mr Man Bahadur Rai	Property Secretary	Apology
9	Mr Prithviraj Rai	Assistant Property Secretary	
10	Mrs Susma Thapa	Cultural Secretary	Apology
11	Mr Ganesh Pun	Assistant Cultural Secretary	
12	Mr Bhaskar Rai	Sports Secretary	
13	Mr Santosh Gurung	Assistant Sports Secretary	—
14	Mr Hari Kumar Rai	Media Secretary	
15	Mr Jitbhane Pun	Assistant Media Secretary	—
16	Capt (Retd) Bishnu Bahadur Singh	Senior Citizen Co-ordinator	
17	Mr Nar Tamang	Assistant Senior Citizen Co-ordinator	
18	Mrs Indira Rai	Ladies Co-ordinator	
19	Mrs Dhanu Limbu	Assistant Ladies Co-ordinator	
20	Mr Chandra Bahadur Sahi	Food and Beverages Secretary	
21	Mr Ramesh Rai	Assistant Food and Beverages Secretary	
22	Mr Kueihang Limbu	Youth Co-ordinator	Apology
23	Miss Kanchan Roka Magar	Assistant Youth Co-ordinator	

24 Capt Ramesh Limbu

Member



Board of Trustees

Ser	Name
1.	Mr Chandra Bahadur Gurung
2.	Mr Jhapindra Thapa
3.	Lt (Retd) & Former Cllr Nabin Siwa
4.	Mr Rajen Limbu

Board of Advisors

Ser	Name
1	Maj Deb Bahadur Pun (Volunteer Chief Snr Citizen)
2	Mr Dipak Kaucha
3	Mr Tika Sing Thakuri
4	Mr Harka Prasad Rai - Nepal
6	Mr Tek Loktam
6	Mr Kishore Sapkota
7	Mr Dhan Gurung - Apology
8	Mrs Omkumari Purja Pun - Apology
9	Mr Amber Gurung
10	Mrs Mina Rai - Apology
11	Mr Hikmatsing Roka - Apology

Members

S. N	Name	Signature
01	Nagendra Rai	
02	Dorshya Rai	
3	Poonam Rai	
4	TARA Thapa	
5	Gyan Limbu	
6	PURNA B. Gurung	
7	LIL PARSAN Gurung	
8	Dharma Gurung	
9	Chitra Bahadur Gurung	
10	MUKAN SUWAR	

APPOLOUSE:

1. NAMATA
2. DHAN GURUNG
3. NABIN

