



FOLKESTONE NEPALESE COMMUNITY (FNC) Dashain Get-Together Annual Celebration 2024 (BS 2081)

References:

- A. FNC constitution.
- B. FNC meeting dated 01 Sep 24.

GENERAL

1. As above references, the Dashain Get-Together party for the Folkestone Nepalese Community (FNC) will be held on Sun 29 Sep 2024 at the Leas Cliff Hall, Folkestone, CT20 2DZ.

AIM

2. The aim of this instruction is to notify all members on the Dashain Get-Together Annual Celebration and briefly outline the details and respective tasks.

ATTENDANCE

3. All members and their families are expected to attend the Dashain Get-Together party. The Chair, Vice Chair and Media Secretary has arranged its broadcast with BFBS. Members have been notified via the FNC viber group and email.

FINANCE

4. The party's expenditure will be covered by:

- £15.00 – 6 to 12 Years old
- £23.00 - Senior Citizen
- £25.00 - Adult

All the invited guests and entertainment team (children under 12 years old only) will be exempt from paying. The tickets are available in all of the Nepalese shops in Cheriton. I would, therefore, request all FNC Members to purchase their tickets prior to Wed 27 Sep for effective administration. There will be tickets available at the entry gate for those who are unable to purchase their ticket beforehand due to unprecedented circumstances.

5. Raffle Draw: in addition, a raffle draw will be organised to cover the expenditure, and we are requesting and seeking volunteers' donors (Cash only) to make this event successful. Vice president Mamata Gurung her assistants Ladies Coordinator Indra Rai and Assistant Ladies Coordinator Dhanu Limbu are responsible for its coordination.

TIMINGS:

6. The outline of the timings - On 29 Sun Oct 24:

0900 Hours - All available members are to assemble at party hall for the preparation and decoration of the party Hall.

1530 - 1600 Hours - All Executive Committee Members arrival & All Members arrival

1615 - 1730 Hours - Starters Serve
1630 Hours - Invited Guest Arrival
1800 - 2000 Hours - Dinner Serve
1945 Hours - Guests move to main hall for official programme. Opening of ceremony by lighting of candles. Key Speeches:
2015 Hours - 1st phase of Entrainment with cultural dance
2100 Hours - Felicitation, Raffle & Break
2130 Hours - 2nd phase entertainment with cultural dance
2200 - 2300 Hours - Cocktail Dance
2300 Hours - Guest Depart & Party end
2300 - 2359 Hours- Dismantle & cleaning hall

7. The main event list (MEL) will be produced separately in due course and distributed to the respective personnel.

MENU

8. A meeting for the food catering has been agreed from Leamon Leaf Bar and Restaurant Cheriton Folkestone.

A. Starter:

Sel Roti
Pork Bhutuwa
Chicken Wings - 2 per head
Alloodam
Veg Spring Roll - 2 per head
Mix Achar
Furandam
Veg Samosa - Only for vegetarian

B. Main Course:

Plain rice
Pilau rice
Pork Curry
Chicken Curry
Mix Veg
Daal
Salad mix
Papad
Mater paneer - Only for vegetarian

C. Dessert:

Gulab jamun yoghurt

FOOD ALLERGY: If you have food allergies, please inform us or the caterer as soon as possible so that we can arrange suitable food for your dietary needs.

DRINKS

9. **The Bar will be run by the Leas Cliff Hall staff and only card payment be accepted.** A chit system will be used for the guests and one free drink for per guest. As FNC members, we fervently advocate sensible drinking and a high standard of language and discipline. Moreover: **“PLEASE DO NOT DRINK AND DRIVE”**.

ENTERTAINMENT

10. The Cultural Secretary is responsible for at least 6 Nepalese Cultural Dances for the Dashain Get-Together Festival. The title songs and artists will be disclosed in the main event list. And meeting agreed to be performed following Cultural dances:

1. Limbu Cultural Dance
2. Rai Cultural Dance
3. Gurung Cultural Dance
4. Magar Cultural Dance
5. Tamang Cultural Dance
6. Newari Cultural Dance
7. Any other Nepalese Nation Cultural Dance

In addition, two others from Senior citizen and Tai Chi Meditation team and finally cocktail dances.

Cultural Programme will be anchoring by Miss Swechchha Rai both in English and Nepali. In alternative Mrs Rupa Rana.

PA SYSTEM

11. The Sport Secretary Mr Bhaskar Rai is responsible for consulting with the Leas Cliff Hall sound engineer in order to provide suitable sound systems in conjunction with popular songs for the cocktail dance.

DECORATION

12. Senior Citizen Co-ordinator Capt (Retd) Bishnu Bahadur Singh is requested to lead on in conjunction with the Property Secretary Mr Man Bahadur Rai and his Assist Mr Prithviraj Rai for decorating both function and party hall. And they are also responsible for delivering the decoration items to both function and party hall. The decorations items are:

- Backdrop
- Dashain Banner + Welcome & Goodbye
- Nepali Flag
- Union jack
- Panash
- 2xGagri
- Table Clothes – For Bada Khana
- Miscellaneous items
- 2xPanas
- Candle & lighter or matches

SEATING PLAN

13. Senior Citizen Coordinator, Capt (Retd) Bishnu Bahadur Singh is requested to lead on to setting up seating plan and front row will reserve for the guest.

COMMUNICATION

14. The Media Assistant Secretary Mr Jitbhan Pun is responsible for consulting with General Secretary and issue 4x radios with fully charged battery.

HEALTH AND SAFETY

15. Individuals should take accountability for their own health and safety. We also request for parents/guardians to manage and prioritise their children's safety all throughout the event. For additional security, we also have a safety officer that has been provided by the Leas Cliff Hall. If anything was to occur in regard to health and safety, the event coordinator as well as the announce desk will be able to take these types of reports.

GUESTS

16. The Chairman and General Secretary will invite the guests, as discussed in the meeting. We also request the guests to give us prompt confirmation of their attendance in order for us to host them competently. The final list of guests will be produced and distributed to the hosting team on the day.

RESPONSIBILITIES

17. The Dashain Get-together party meeting, held on the 1st of Sep 24, has confirmed these responsibilities for the following members:

Event Coordinators: Suman Chandra Rai

Food provider: Leamon Leaf Bar & Restaurant Cheriton Folkestone

OIC Food: Food and Beverages Secretary Chandra Sahi & Ramesh Kumar Rai

OIC Decoration: Capt (Retd) Bishnu Sing, Mr Man Bahadur Rai & Prithviraj Rai

OIC Finance & Ticketing: Bikram Rai and Mr Abesh Rai

OIC Entertainment: Cultural Secretary Mrs Susma Thapa & Ganesh Pun

OIC Youth: Youth Co-ordinator Mr Kuiehang Limbu & Kanchan Roka Magar

OIC House: Mr Man Bdr Rai and Mr Abesh Rai

OIC Publication: Dr Maha Rai, Mr Hari Rai and Mr Abesh Rai

OIC Sound System: Bhaskar Rai and Mr Santosh Gurung

OIC Security: Coordinator with event Manager Hue Cox

OIC Raffle Draw: Vice Mrs Mamata Gurung, Ladies Coordinator Indra Rai & Dhanu Limbu

OIC Guest Hosting Team: Chairman Capt (Retd) Rambahadur Pun, Trustees & Advisors

Trustees:

Mr Chandra Bahadur Gurung

Mr Jhapindra Thapa

Mr Nabin Siwa

Mr Rajendra Limbu

Advisors:

Maj (Retd) Debbahadur Pun

Mr Dipak Kaucha

Mr Tika Sing Thakuri

Mr Harka Prasad Rai

Mr Tek Loktam

Mr Kishore Sapkota

Mr Dhan Gurung

Mrs Omkumari Purja Pun

Mr Amber Gurung

Mrs Mina Rai

Mr Hikmatsing Rota

TRANSPORTS AND PARKING FACILITY

18. Collective transportation will be provided only for senior Citizen and for that Senior Citizen Coordinator Capt (Retd) Bishnu Bahadur Singh is surely responsibly to coordinate with Senior Citizen for drop and pick up points' inclusive timings. we kindly request for reminder members and families to make their own arrangements to the party venue.

Car Parking - There is a charge every day for use of Sandgate Road Car Park. For an entire day (Between 8am - 9pm), The charge is £10.80 from Mon - Sun. **Free parking after 9pm.**

DRESS

19. To preserve culture, wearing traditional attire is encouraged. Members are encouraged to wear Daura Suruwal and for ladies, Gunyo Cholo, whenever possible or else dress smartly.

FINAL COORDINATING MEETING

20. The final coordinating meeting will be held on **Sun 22 Sep** starting at **1600** hrs at FNC Centre. All Executive Committee Members, Trustee Board and Advisor Board are requested to attend this meeting.

CONCLUSION

21. All members are requested to distribute this information to any members who do not have internet access. All volunteers and members who do not possess essential duties are requested to give full support for preparation and closing the Hall.

**MAY THIS FESTIVAL BRING YOU WONDERFUL MOMENTS TO CHERISH.
"HAPPY DASHAIN 2024"
JAI FNC.**

Original signed
Suman Chandra Rai
Vice Chairman and event coordinator