



Folkestone Nepalese Community (FNC) UK
Annual General Meeting, Sunday 26 March 2023, FNCC.

Minutes:

1. At, 13:30 General Secretary Maha Rai brought an attention to all the Members, Committee, Trustees, and advisors and requested Chairman Jhapindra Thapa to Chair the AGM.
2. On behalf of the Committee, Vice Chairman Capt (Retd) Sumanchandra Rai welcomed everyone at the AGM.
3. General Secretary presented the Annual Report of the Committee:
 - a. FNC CIO (Charitable Incorporated Organisation) 8th General Convention – 27 March 2022
 - b. FNC CIO First ECM Meeting – in house discussion – 10 April 2022
 - c. FNC Nepalese New Year Celebration - Harvey Grammar School
 - d. **FNC CIO 1st Quarterly Meeting** – 28 April 2022
 - e. **FNC CIO 2nd Quarterly Meeting** – 16 June 2022
 - f. FNC Meeting with Trustees & Advisors matter relating on fund raising for the FNCC – 20 August & 22 September 2022
 - g. FNC Coordination Meeting – 07 September & 22 September 2022
 - h. **FNC CIO 3rd Quarterly Meeting** – 01 January 2023
 - i. **FNC Coordination Meeting** – in house discussion of venue issues and availability for the FNC Nepalese New Year Celebration – 14 April 2023.

Minutes from General Convention and each Quarterly Meeting are uploaded at the FNC official website <https://fncuk.org/fnc-meeting/>

4. General Secretary also presented all the activities, events and project that were running between March 2022 – March 2023 which are well documented at the official website of the FNC, www.fncuk.org
5. Treasure, Bikram Rai, provided the Annual Financial Report from 27 March 2022 - 26 March 2023. Treasurer reported the balance of **£27,584.25** as of to date. However, he highlighted that the restricted fund from the Kent Community Foundation of £5,000.00 was raised for the community centre's overheads.
6. General Secretary, Project & Centre Manger also presented the FNCC's Annual account are reported the balance of **£38,117.84** which £36.450 is of restricted grant. General Secretary also highlighted that the more than £6000.00 will be reimbursed to the FNCC's Account by the KCV from running the activities, events & projects as per the Armed Forces Covenant Trust & National Lottery Community Fund.
7. The details of FNC & FNCC accounts are archived by the Treasure and General Secretary and the Annual Reporting to the Charity Commission will be submitted under the direction of Trustee Capt (Retd) Ram Pun.
8. Property Secretary Man Rai presented the AGM with the property details that the FNC and FNCC with holds. The detail is attached here and will be updated in the FNC official website. However, Property Secretary gave remark that the Centre Manager and Staffs to update the property within the FNCC as they are responsible for day-to-day operation.
9. There was no report from Cultural Secretary, Ladies Coordinator, Media Secretary as many of their reports were cover in the General Secretary Committee's report. Youth Coordinator presented his views at AOB section.



10. Trustee Capt (Retd) Ram Pun suggested to General Secretary to have reporting schedule in the AGM as before for all the relevant executive committee members regardless of they have a report, or they don't have to present at the AGM. Hence, Minute 9 is recorded.
11. FNC Senior Citizen view was presented at the AGM by the Chief Volunteer, Major (Rtd) Deb Pun. He reported that all the activities participated by the Senior Citizens are covered in FNCC report and their issues, benefits and wellbeing are being addressed and contained by the FNCC. Also, he reported that every senior member has made the annual payments of FNC membership.
12. On the request of FNC Executive Committee, Trustee Capt (Retd) Ram Pun presented the meeting with the burning question of the current membership of the FNC. The presentation made the meeting clear and was directed on the email send by Trustee Capt (Retd) Ram pun on 01 March 2023:

Dear all valued members of the FNC,

Hope you are all doing well! It is understood that some of our members are still seemed to be unaware of what had prompted to make adjustment to the FNC membership fee. You might be aware that with the mandate of FNC AGM, FNC Gen Sec issued a notice clarifying needs of adjustment to FNC membership fee some time ago and collection of new rates of membership fee (£25 per year) commenced forthwith.

That said, on behalf of committee I am writing to reiterate that recent adjustment to the FNC membership fee from £10 of one-off payment to £25 per year was absolute necessary to cover monthly running cost of FNC Centre, but nothing else. As existing external fundings are likely to drain out soon, last FNC AGM unanimously agreed to make adjustment to FNC's membership fee on the basis that membership fee is the only major source of fundings available to the FNC for the moment to meet the running cost of the FNC Centre for up keeping of remaining 3 years of lease contract with KCC.

As you are aware, FNC Centre has now become popular communal recreation place for our members of all ages and enormous benefit to them as it helps to provides a common meeting place, boost social interaction, keeps them actively engaged, allows recreation in a secure environment, and strengthen community bonding, which ultimately helps to foster feelings of community and civic pride within the wider community. So, running of FNC Centre, for at least until the end of lease term, is important for continuance of the service and upholding the prestige of the FNC.

As your membership contribution plays a vital role in running of the FNC Centre, we would like to request our members, who have not yet paid the new rate of membership fee (£25 per year), to consider continuing to support FNC by paying new rate of membership fee to the Treasurer soon as possible, please.

If you have any questions, please contact the undersigned or endeavour to attend the FNC AGM to be held on Sun 26 Mar 2023 at FNCC, where further clarification will be made in this issue.

Thank you for your co-operation and understating in support of the FNC and its members.

*Best Regards,
RAMBAHADUR PUN
FNC Trustee*

13. The AGM and the Chairman Thank the Trustee Capt (Retd) Ram Pun who has kindly took the responsible of writing the FNC's internal and charity commission Constitution, executive Trustee for the FNCC and for providing explicit presentation on the FNC membership and why annual subscription of £25.00 is required.



14. After the report from the ECM and Presentation from Trustee Capt (Retd) Ram Pun the meeting entered on the following agenda:

- a. On the agreement of the Board of Trustees, General Secretary, Maha Rai, resigned from Trustee Secretary and he was replaced by Chittra Gomden Tamang as the new Trustee Secretary. The main reason is that the FNC is parting their partnership with the Kent Cost Volunteering (KCV) by December 2023, and must raise its own fund and look after their own grant financial matter, therefore, General Secretary, Maha Rai technically and complex of law cannot be paid as the Project & Centre Manger as being trustee as well.

However, Maha Rai will retain as General Secretary of the FNC and will be responsible and designated point of contact person on behalf of the FNC Board of Trustees at the Charity Commission.

- b. General Secretary informed the meeting for upcoming activities of the FNCC which will be regularly updated at the official website of the FNC: www.fncuk.org
- c. FNCC Budget March 2023 – 2024 & Fund raised so far for the Project & Centre Manager are reported by the General Secretary which is beforehand & copies are provided to the Executive Trustee (Retd) Ram Pun. Successfully, fund raised are from:

- Colyer Fergusson Charitable Trust: Colyer Fergusson - £5000.00
- The National Lottery Community Fund: Community Fund - £10,000.00
- The Kent Community Foundation: The Lawson Endowment for Kent - £5000.00
- The Henney Smith Charity: County Grant Award - £10,000.00
- The Veterans' Foundation - £20,000.00 – To be confirmed (later successful)
- The Armed Forces Covenant Trust - £10,000.00 (KCV)

General Secretary also reported the end of Digital Inclusion Program at the FNCC from the KCV at the end of March 2023.

If the Centre to retain the Digital Champions Instructors, as suggested by Trustee Capt (Retd) Ram Pun Centre will keep them at ad-hoc basis as the KCV does with the activity instructors. Also, the Centre will be responsible for the payment as no FNC's main account fund will be released for this purpose.

15. AOB:

- a. Assistant Jitban Pun informed about the Global Bullion Vault of Ashford and requested the meeting of their present at the upcoming FNC Nepalese New Year Celebration with information leaflets and sponsoring a raffle prizes.
- b. Youth Coordinator Kuiehang Limbu updated the youth views and activities from his side and difficulty of coming together. He informed the meeting about their thoughts and planning of doing a charity event for collecting fund to support Harka Samnang's projects in Dharan, Nepal.

16. Finally, the Chairman, Jhapindra Thapa, thank Board of Trustees and advisors for their advice and suggestions and specially Capt (Retd) Ram Pun for giving explicit presentation why to become a FNC Member with subscription fees? Chairman also thank everyone those who have attended at the AGM and participated on the discussion and coming to a consensus decision for the sake of everyone in the community.

Sincerely
Maha Rai
General Secretary.

Jhapindra Thapa
Chairman.